## Bank reconciliation

Reconciles?

Bank account summary			£
Opening balance			30,265.93
Receipts			3,123.00
Payments			(2,482.14)
Balance carried forward			30,906.79
		·	
Reconciliation	Sheet	Date	£
Balance per bank statement		06/02/17	30,906.79
Outstanding lodgements			-
Outstanding cheques			-
Underlying balance			30,906.79
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2				
3		Receipts summary	Total	
4		Transfer In	-	
5		General donations	-	
6		Sports Court	32.00	
7		Playing Field	-	
8		Pontoon	1,050.00	
9		Village hall	1,260.00	
10		Village Maintenance	-	
11		Booklet	635.00	
12		Fete	-	
13		Halloween party	-	
14		Firework party	-	
15		Childrens Christmas Party	-	
16		Christmas Lunch party	-	
17		Sea Eagle project	-	
18		Skiff project	116.00	
19		Admin and Stationery	-	
20		Insurances	-	
21		Professional fees	-	
22		Electricity Monitoring	-	
23		Playgroup	30.00	
24		Scaffold Tower	-	
25		School	-	
26		Total	3,123.00	
27				
28		Per receipts sheet	3,123.00	
29		Difference	-	
30				
31				
32		Receipt reconciliation		
33		Bank	3,123.00	
34		Cash	-	
35		Debtors	-	
36				
37			3,123.00	
38				
39		Check	-	
40				

	Α	В	С	D	Е
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2		Payments summary	Total		
3		Sports Court	120.00		
4		Playing Field	7.80		
5		Pontoon	202.00		
6		Village hall	542.56		
7		Village Maintenance	120.00		
8		Booklet	-		
9		Fete	130.40		
10		Halloween party	-		
11		Firework party	-		
12		Childrens Christmas Party	270.00		
13		Christmas Lunch party	474.20		
14		Sea Eagle project	-		
15		Skiff Project	404.35		
16		Professional Fees	-		
17		Admin and Stationery	36.47		
18		Insurances	115.84		
19		Playgroup	-		
20		Remembrance Day	30.50		
21		Scaffold Tower	-		
22		School	-		
23		Toilets	72.12		
24		Total	2,526.24		
25					
26		Per payments sheet	2,526.24		
27		Difference	-		
28					
29					
30		Payment reconciliation			
31		Bank	2,482.14		
32		Cash	-		
33		Credit card	-		
34		Creditors	44.10		
35					
36			2,526.24		
37					
38		Check	-		
39					
40					
41					
42					
43					

## Receipts

Totals							3,123.00						
Sub- total							3,123.00						-
Date	Month	Ref	Who	Details	Category	OSCR	Total	Pay date	Method of receipt	Bank detail	Bank rec sheet no	O/s receipts	Debtor
04/10/16	Oct-16	40	Skiff Project	Whist Fundraiser	Skiff Project	Charitable Activities	116.00	04/10/16	Bank	500157	80	-	-
04/10/16	Oct-16	40	Tina	Macmillan do	Village Hall	Gross Trading	20.00	04/10/16	Bank	500157	80	-	-
04/10/16	Oct-16	40	Al-Anon	Hall Hire	Village Hall	Charitable Donations	50.00	04/10/16	Bank	500157	80	-	-
07/10/16 08/10/16	Oct-16	L220003075 RC2-56-21	Crown Estate	Annual payment for use of hall m Refund overpayment	Village Hall Pontoon	Gross Trading Gross Trading	1,140.00 150.00	07/10/16 08/10/16	Bank Bank	BACS BACS	80 81	_	-
19/10/16	Oct-16	n/a	John Wareham	Use of court	Sports Court	Gross Trading	32.00	19/10/16	Bank	BACS	81	1	
10/11/16	Nov-16	42	Hebridean and Seaflower	Use of pontoon	Pontoon	Gross Trading		10/11/16	Bank	500158	83	-	-
10/11/16	Nov-16	42	Various	Booklet sales	Booklet	Gross Trading		10/11/16	Bank	500158	83	-	-
17/11/16	Nov-16	n/a	Playgroup	Subscriptions	Playgroup	Charitable Activities		17/11/16	Bank	Cash deposit		-	-
29/12/16 24/12/16	Dec-16 Dec-16	44	Celtman Ltd. Al-Anon	Booklet Advertising Hall Hire	Booklet Village Hall	Gross Trading Charitable Donations		29/12/16 12/01/17	Bank Bank	BACS 500159	84 85	1	
12/12/16	Dec-16	46	Robin Drysdale	Pontoon Donation	Pontoon	Charitable Donations	200.00	17/01/17	Bank	500155	85	1	
18/01/17	Jan-17		Gairloch Heritage Museum	Booklet Advertising	Booklet	Gross Trading	90.00	18/01/17	Bank	BACS	85	-	-
20/01/17	Jan-17		Croft 7	Booklet Advertising	Booklet	Gross Trading		20/01/17	Bank	BACS	85	-	-
31/01/17	Jan-17		An Cos	Booklet Advertising	Booklet	Gross Trading	50.00	31/01/17	Bank	BACS	86	-	-
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## **Payments**

Totals							2,526.24					-	44.10
Sub- total							2,526.24						
Invoice date		Invoice ref	Who	Details	Category	OSCR Category	Total	Pay date	Method of payment	Cheque no. etc	Bank rec sheet no	O/s payments	Invoice date
03/08/16	Invoice date Aug-16	n/a	Andrew Ford	Football paint	Fete	Charitable Fundraising	44.10						44.10
17/08/16	Aug-16	n/a	Ann Macrae	Pet show rosettes	Fete	Charitable Fundraising	63.45	18/10/16	Bank	BACS	81		
03/10/16	Oct-16	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/09/16	Bank	S/O	79		-
29/09/16	Sep-16	54	Tigh an Eilean	Hall Cleaning	Village Hall	Gross Trading Payments	6.45	11/10/16	Bank	11333	81	-	-
13/10/16 18/10/16	Oct-16 Oct-16	7512097110058	SSE Dates Fantas	2 <sup>nd</sup> quarter electricity Nadia tennis court	Village Hall	Gross Trading Payments Gross Trading Payments	62.96 120.00	13/10/16 18/10/16	Bank	DD BACS	81	-	-
21/10/16	Oct-16	n/a 23126840	Peter Fenton Arthur I Gallagher	Nadia tennis court Skiff insurance	Sports court Skiff Project	Charitable Activities	166.82	21/10/16	Bank Bank	BACS	81 81	- 1	1
21/10/16	Oct-16	n/a	Ruaridh MacLennan	Skiff expense	Skiff Project	Charitable Activities	9.00	21/10/16	Bank	BACS	81		_
21/10/16	Oct-16	several	Roger Shilton	Skiff expense	Skiff Project	Charitable Activities	115.95	21/10/16	Bank	BACS	82	-	-
21/10/16	Oct-16	76	Duncan MacLennan	Skiff electricity	Skiff Project	Charitable Activities	72.33	21/10/16	Bank	BACS	82		-
21/10/16	Oct-16	n/a FI020826	John MacDonald Highland Council	Skiff materials Monthly insurance payment	Skiff Project Insurances	Charitable Activities Governance	40.25 28.96	21/10/16	Bank Bank	BACS	82 82		-
01/11/16	Nov-16	S/O	Martin MacLend	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	01/11/16	Bank	5/0	82		
07/11/16	Nov-16	n/a	Jim Alexander	Wreath	Remembrance Day	Charitable Activities	30.50	07/11/16	Bank	BACS	82	-	
07/11/16	Nov-16	n/a	Jim Alexander	Fete postage expense	Fete	Charitable Fundraising	2.85	07/11/16	Bank	BACS	82		-
07/11/16	Nov-16	n/a	Jim Alexander	Manhole cover keys	Playing Field	Charitable Activities	7.80	07/11/16	Bank	BACS	82		-
28/10/16 07/11/16	Oct-16 Nov-16	792969	Highland Council Harbours Martin MacLeod	Mooring Licence Hall Cleaning Materials	Pontoon Village Hall	Gross Trading Payments Gross Trading Payments	202.00 37.70	07/11/16 07/11/16	Bank Bank	BACS	82 82		-
11/11/16	Nov-16	n/a n/a	Pauline McNeill	Toilet Cleaning Materials	Toilets	Charitable Activities	33.54	11/11/16	Bank	BACS	83	- 1	1
11/11/16	Nov-16	n/a	Jim Alexander	Paper Towels	Village Hall	Gross Trading Payments	25.00	11/11/16	Bank	BACS	83		-
21/11/16	Nov-16	41	Alan Milne	Painting benches etc	Village Maintenance	Charitable Activities	120.00	21/11/16	Bank	BACS	83	-	-
30/11/16	Nov-16	FI020826	Highland Council	Monthly insurance payment	Insurances	Governance	28.96	30/11/16	Bank	DD	83		-
01/12/16	Dec-16	S/O	Martin MacLeod Laura McKenzie	Hall Cleaning Kids Christmas	Village Hall	Gross Trading Payments	50.00 15.00	01/12/16	Bank Bank	S/O 11344	83 84	-	-
05/12/16 05/12/16	Dec-16 Dec-16	n/a n/a	Arjun Hendricks	Kids Christmas Kids Christmas	Idrens Christmas Pa Idrens Christmas Pa	Charitable Activities Charitable Activities	15.00 30.00	13/12/16	Bank Bank	11344	84 84		
05/12/16	Dec-16	n/a	Anita Fraser	Kids Christmas	Idrens Christmas Pa	Charitable Activities	30.00	13/12/16	Bank	11335	84		
05/12/16	Dec-16	n/a	Lisa Fraser	Kids Christmas	Idrens Christmas Pa	Charitable Activities	30.00	14/12/16	Bank	11337	84	-	-
05/12/16	Dec-16	n/a	Rachel Sutherland	Kids Christmas	Idrens Christmas Pa	Charitable Activities	30.00	14/12/16	Bank	11342	84	-	-
05/12/16 05/12/16	Dec-16	n/a	Lynn Frost Hazel MacLennan	Kids Christmas Kids Christmas	Idrens Christmas Pa Idrens Christmas Pa	Charitable Activities Charitable Activities	15.00 15.00	16/12/16 21/12/16	Bank	11338 11347	84 84	1	
05/12/16 05/12/16	Dec-16 Dec-16	n/a n/a	Hazel MacLennan Johnnie MacGregor	Kids Christmas Kids Christmas	Idrens Christmas Pa Idrens Christmas Pa	Charitable Activities Charitable Activities	15.00 15.00	21/12/16 29/12/16	Bank Bank	11347 11340	84 84		
05/12/16	Dec-16	n/a	Jo MacGregor	Kids Christmas	Idrens Christmas Pa	Charitable Activities	15.00	30/12/16	Bank	11346	84		
03/01/17	Jan-17	S/O	Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00	03/01/17	Bank	S/O	84	-	-
03/01/17	Jan-17	FI020826	Highland Council	Monthly insurance payment	Insurances	Governance	28.96	30/11/16	Bank	DD	84	-	-
05/12/16	Dec-16	n/a	Bev Hill	Kids Christmas	Idrens Christmas Pa	Charitable Activities	45.00	04/01/17	Bank	11336	84	-	-
05/12/16	Dec-16 Jan-17	n/a 735971200	Lyndsay Dacker SSF	Kids Christmas	Idrens Christmas Pa	Charitable Activities	15.00 128.74	06/01/17 06/01/17	Bank Bank	11341 DD	84 84		-
06/01/17 05/01/17	Jan-17 Jan-17	735971200 56	Tigh an Eilean	3 <sup>rd</sup> quarter electricity Stationery	Village Hall Admin and Stations	Gross Trading Payments Governance	6.48	12/01/17	Bank	11411	84 85	- 1	1
06/12/16	Dec-16	115816	Kenneth Morrison	Christmas Lunch	hristmas Lunch part	Charitable Activities	150.52	09/01/17	Bank	BACS	85	- 1	-
07/12/16	Dec-16	n/a	Eunice Cameron	Christmas Lunch	hristmas Lunch part	Charitable Activities	14.99	09/01/17	Bank	BACS	85	-	-
06/12/16	Dec-16	120986	Sarah Wedgewood	Christmas Lunch	hristmas Lunch part	Charitable Activities	308.69	09/01/17	Bank	BACS	85	-	-
07/01/17	Jan-17	n/a	Alan Milne	Spanglefish payment	dmin and Stationer	Governance	29.99	09/01/17	Bank	BACS	85		-
05/12/16 06/01/17	Dec-16 Jan-17	n/a n/a	Hayley Leith Highland Council	Kids Christmas Gambling License	Idrens Christmas Pa Fete	Charitable Activities Charitable Fundraising	15.00 20.00	11/01/17 18/01/17	Bank Bank	11348 11412	85 85		-
17/01/17	Jan-17	361316	Pauline McNeill	Reimburse for toilet supplies	Toilets	Charitable Activities	38.58	23/01/17	Bank	11350	85		
23/01/17	Jan-17	1A49780	Nick McNeill	Reimburse for hall door return spri	Village Hall	Charitable Activities	26.71	30/01/17	Bank	11413	85	-	-
31/01/17	Jan-17	FI020826	Highland Council	Monthly insurance payment	Insurances	Governance	28.96	31/01/17	Bank	DD	86	-	-
01/02/17	Feb-17	S/O 119325	Martin MacLeod Martin MacLeod	Hall Cleaning	Village Hall	Gross Trading Payments	50.00 5.00	01/02/17	Bank Bank	S/O BACS	86 86	-	-
20/01/17 05/01/17	Jan-17 Jan-17	119325	Martin MacLeod	Reimburse for hall toilet roll	Village Hall	Gross Trading Payments	5.00	06/02/17	Bank	BACS	86		-
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## 000000Shieldaig Community Association Budget Heads

Budget Head	Carry In	Projects Maintenance and facilities								Activities							nd general osts	General Donations	Reserves	Cash Balance	
		Sea Eagle	Skiff Project	Playing Field	Sports Court	Pontoon and Moorings	General Village Maintenance	Village Hall	Scaffold Tower	Fete	Booklet	Firework Night	Childrens Christmas party	Christmas Lunch party	Remembrance Day	Playgroup	Stationery	Insurances			
Budget /opening balance	30265.93	2851.39	3678.98	250	200	200	2000	0	0	-2500	-1000	650	350	750	30	0	250	200		22355.56	
Income	3123	0	116	0	32	1050	0	1260	0	0	635	0	0	0	0	30	0	0	O	)	
Expenditure	2454.12	0	404.35	7.8	120	202	120	542.56	0	130.4	0	0	270	474.2	30.5	0	36.47	115.84	0	)	
Net Balance (Actual)	668.88	0	-288.35	-7.8	-88	848	-120	717.44	0	-130.4	635	0	-270	-474.2	-30.5	30	-36.47	-115.84	0	)	30934.81
Net balance with Budget Allocation	30934.81	2851.39	3390.63	242.2	112	1048	1880	717.44	0	-2630.4	-365	650	80	275.8	-0.5	30	213.53	84.16	0	)	

Notes Sea Eagle project £2,851.39 Restricted Funds